

Benton Harbor Public Library Board Meeting
October 18, 2022

Minutes

PRESENT:

Richard S. Hensel: Board Vice President and member of the Finance Committee
Board Members: Ethel Clark-Griffin, Marian Tripplett, James Gunter

Excused Mamie Yarbrough, Dyann Chenault
Absent Edward Isom

CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:02 Board Vice-President Richard S. Hensel

ROLL CALL

Ms. Clark-Griffin
Mr. Gunter
Mr. Hensel
Ms. Tripplett

Minutes of September Meeting

A **motion** was made by Mr. Gunter and seconded by Ms. Tripplett to accept the corrected September Meeting Minutes.

MOTION CARRIES

Monthly Bills for September

A **motion** was made by Ms. Tripplett and seconded by Ms. Clark-Griffin to pay the September bills.

MOTION CARRIES

DIRECTOR'S REPORT:

A **motion** was made by Ms. Tripplett and seconded by Mr. Gunter to pass a resolution to allow Jill Wood from Krugal Lawton to be added to the accounts for the Benton Harbor Public Library so that she can access our bank information for reporting and to pay bills.

MOTION CARRIES

A motion was made by Ms. Tripplett and seconded by Ms. Clark-Griffin to make the following financial changes:

- a. Take \$1500 from line item 958-003 Overdrive sub taking its total from \$6000 to \$4500 and move \$1000 to line item 728-000 Equipment Under \$1000 taking its total from \$3000 to \$4000 and \$500 to line item 956-003 late fees and Interest Payments taking its total to \$500.

MOTION CARRIES

ADJOURN

Meeting was adjourned at 5:50 pm.

Respectfully submitted by Administrative Secretary Yvette Moore.