

Benton Harbor Public Library Board Meeting

December 21, 2021

Minutes

**PRESENT:**

Mamie L. Yarbrough: Board President, Treasurer, and Member of the Finance Committee  
Richard S. Hensel: Board Vice President and member of the Finance Committee  
Board Members: Dyann Chenault, Ethel Clark-Griffin, Edward Isom, Marian Tripplett, Larry Nielsen

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:04 pm by President Yarbrough.

**ROLL CALL:**

Mamie Yarbrough - Present  
Richard Hensel - Present  
Dyann Chenault - Present  
Edward Isom - Present  
Ethel Clark-Griffin - Present  
Larry Nielsen - Present  
Marian Tripplett - Present

**Minutes of November Meeting**

A **motion** was made by Richard Hensel and seconded by Marian Tripplett to approve the November Meeting Minutes.

**MOTION CARRIES**

**Monthly Bills for November**

A **motion** was made by Dyann Chenault and seconded by Edward Isom to pay the November bills.

**MOTION CARRIES**

**DIRECTOR'S REPORT:**

A **motion** was made by Larry Nielsen and seconded by Dyann Chenault to amend the report to include additional narratives as discussed by the Board of Directors.

**ROLL VOTE:**

Marian Tripplett – Yes  
Mamie Yarbrough – Yes  
Richard Hensel – Yes  
Dyann Chenault – Yes  
Edward Isom – Yes  
Ethel Clark-Griffin – Yes  
Larry Nielsen – Yes

**MOTION CARRIES**

A **motion** was made by Larry Nielsen and seconded by Dyann Chenault that the Retirement plan recommended by the Finance Committee be accepted as it pertains to the removal of up to \$5,000 for the birth or adoption of a child.

**MOTION CARRIES**

A **motion** was made by Richard Hensel and seconded by Larry Nielsen to adapt the one-time pay adjustment based on the pay scale presented to the Board Members to start the first pay in January.

**ROLL VOTE:**

Larry Nielsen – Yes  
Ethel Clark-Griffin – Yes  
Edward Isom – Yes  
Dyann Chenault – Yes  
Richard Hensel – Yes  
Mamie Yarbrough – Yes  
Marian Tripplett - Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Richard Hensel to authorize the Finance Committee to withdraw the CD ending in 332 that matures at Honor Credit Union on January 29, 2022 and deposit the amount into our account at Huntington Bank while the library works to develop an investment plan.

**ROLL VOTE:**

Marian Tripplett – Yes  
Mamie Yarbrough – Yes  
Richard Hensel – Yes  
Edward Isom – Yes  
Dyann Chenault – Yes  
Ethel Clark-Griffin – Yes  
Larry Nielsen - Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Edward Isom to accept the phone proposal from The Tech and in recognition we do not do a broader search we accept the bid from the local company. The Tech, Tech Experience and Ravitron, that are locally based, were approached when applied. No response from the other two companies that were contacted.

**ROLL CALL**

Marian Tripplett – Yes  
Mamie Yarbrough – Yes  
Richard Hensel – Yes  
Dyann Chenault – Yes  
Edward Isom – Yes  
Ethel Clark-Griffin – Yes  
Larry Nielsen - Yes

**MOTION CARRIES**

A **motion** was made my Richard Hensel and seconded by Marian Tripplett to accept the Donations from Benton Charter Township, Abigail Brotzki, Anonymous for Technology and Kathy and Bill Hanley.

**ROLL CALL**

Marian Tripplett – Yes  
Mamie Yarbrough – Yes  
Richard Hensel – Yes  
Edward Isom – Yes  
Dyann Chenault – Yes  
Ethel Clark-Griffin – Yes  
Larry Nielsen - Yes

**MOTION CARRIES**

A **motion** was made by Dyann Chenault and seconded by Richard Hensel to accept the Berrien Community Foundation for Good Grant \$1,000.

**ROLL CALL**

Marian Tripplett – Yes  
Mamie Yarbrough – Yes  
Richard Hensel – Yes  
Edward Isom – Yes  
Ethel Clark-Griffin – Yes  
Dyann Chenault – Yes  
Larry Nielsen – Yes

**MOTION CARRIES**

A **motion** was made by Edward Isom and seconded by Marian Tripplett to authorize the addition of Larry Nielsen to the bank accounts held by the Benton Harbor Public Library.

**ROLL CALL**

Larry Nielsen – Yes

Ethel Clark-Griffin – Yes

Edward Isom – Yes

Dyann Chenault – Yes

Richard Hensel – Yes

Mamie Yarbrough – Yes

Marian Tripplett – Yes

**MOTION CARRIES**

A **motion** was made by Richard Hensel and seconded by Edward Isom to require people to have a current home library card in order to access MI Library services.

**MOTION CARRIES** 5 yes, 1 abstain

A **motion** was made by Dyann Chenault and seconded by Ethel Clark-Griffin to continue the library-wide mask policy through January 18, 2022.

**MOTION CARRIES**

**ADJOURN**

Meeting was adjourned at 6:03pm.

Respectfully submitted by Administrative Secretary Yvette Moore.