

Benton Harbor Public Library Board Meeting  
December 13, 2022

Minutes

**PRESENT:**

Mamie Yarbrough: Board President and member of the Finance Committee  
Richard S. Hensel: Board Vice President and member of the Finance Committee  
Board Members: Marian Tripplett, Edward Isom, James Gunter

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:05 Board President Mamie Yarbrough

**Minutes of November Meeting**

A **motion** was made by Mr. Isom and seconded by Ms. Tripplett to accept the November Meeting Minutes.

**MOTION CARRIES**

**Monthly Bills for November**

A **motion** was made by Mr. Isom and seconded by Ms. Tripplett to pay the November bills.

**MOTION CARRIES**

**DIRECTOR'S REPORT:**

A **motion** was made by Mr. Hensel and seconded by Ms. Tripplett to maintain the current 401 (k) match rate for the next year.

**MOTION CARRIES**

A **motion** was made by Mr. Gunter and seconded by Mr. Isom to take \$521.80 from line item 722-000 Retirement Contribution taking its total from \$13,769.17 to \$13,247.37 and move \$21.80 to line item 956-003 Late Fees and interest Expense taking its total from \$500.01 to \$581.81, \$400 to line item 788-000 Newspapers taking its total from \$750.00 to \$1150.00, \$100 to line item 802-000 Auditor taking its total from \$4300 to \$4400.

**MOTION CARRIES**

A **motion** was made by Mr. Hensel and seconded by Mr. Isom to approve up to \$2800 spending for holiday bonuses to staff members.

**MOTION CARRIES**

**ADJOURN**

Meeting was adjourned at 5:43 pm.

Respectfully submitted by Administrative Secretary Yvette Moore.